

Docent Info Session





Welcome & Introduction

- Tabitha Schmidt – Executive Director
 - Zach Zacharias – Senior Curator of History
 - Savannah Weaver – Director of Programs
 - Nicole Messervy – Education Manager
 - John Herman – Interpretation Specialist
 - Caitlyn Montgomery – Education Coordinator
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Why are Docents Important?


- 5 year Strategic Plan: Team Goal
 - How do we foster an aligned culture that supports a bold future that engages community?
 - Reevaluate, refine, and grow our volunteer engagement strategy.

What makes MOAS
so special?





Good Fit Checklist

- This checklist will help you decide whether your interests and schedule are a good fit with the needs of the docent training program.
 - If you answered “yes” to all the statements, the next step is to fill out an application!
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All Docent Expectations

- Ability to stand for at least 1 hour.
- Ability to walk the distances between various galleries all around Museum.
- Flexible schedule and tour styles.
- Basic tech capabilities.
- Adhering to the Museum's standards, policies, and procedures.
- Pass background check.
- Member of the Museum.



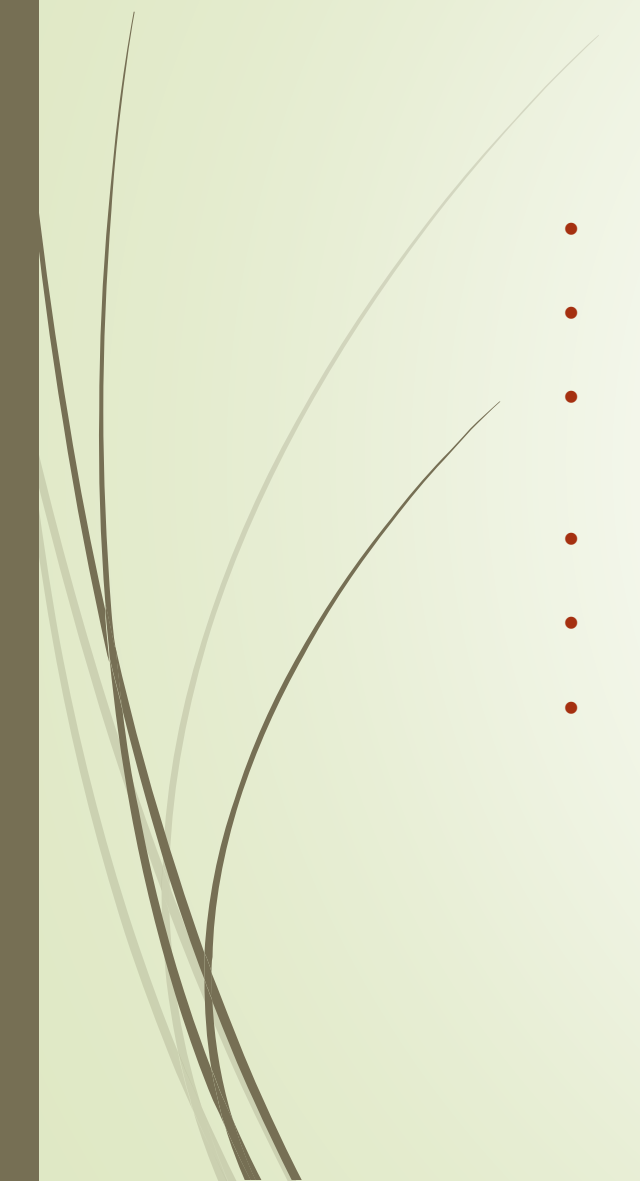
Training expectations



- Team player/able to take constructive criticism.
- Ability to learn, retain, and convey information.
- Ability to verify and vet information about collections before relaying to the public.
- Able to field questions and answer appropriately in line with Museum guidelines.
- Ability to communicate effectively
- Able to commit to at least 20 hours a week to either study, continuing education, or tours.
- Willingness to learn audience engagement techniques.



Graduated/Current Docent Expectations

- Must complete 24 total hours a year.
 - Must find own replacement for shifts/tours already agreed upon.
 - Must complete extra training units yearly (One Collections, and one Exhibition training)
 - Willingness to be evaluated.
 - Dedication to weekly study and preparation.
 - Willingness to utilize audience engagement techniques.
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Continuing Education

- 1 permanent gallery
 - Root Family Museum
 - CiCi & Hyatt Brown Museum of Art
- 1 exhibit
 - Audubon's Birds of Florida – Opening Fall 2024





Docent Training Classes



- Week 1: History of MOAS & Museum overview
- Week 2: Museum 101
- Week 3: Elements & Principles of Design
- Week 4: Audience Engagement Strategies (Part 1)
- Week 5: How to Write a Tour
- Week 6: Midterm



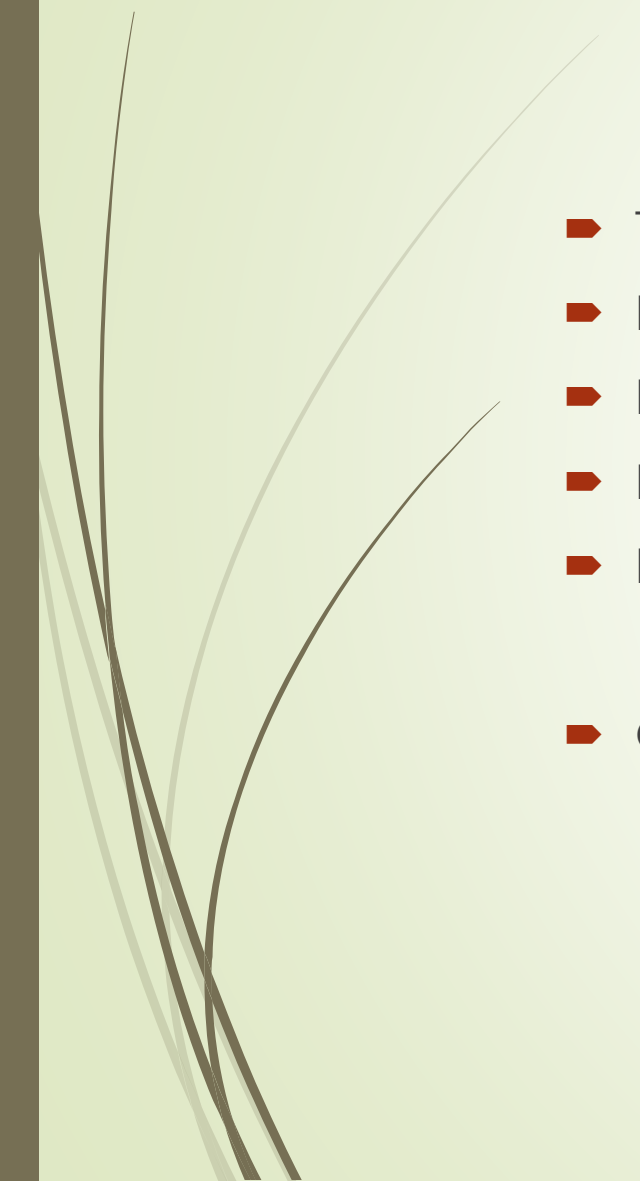
Docent Training Classes

- Week 7: Content & Research (Part 1)
 - Week 8: Audience Engagement Strategies (Part 2)
 - Week 9: Tour Development (Part 1)
 - Week 10: Tour Development (Part 2)
 - Week 11: Logistics & Scheduling
 - Week 12: Final
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Expectations & Commitments

- ▶ Training Sessions – once a week/12 weeks – 2pm-5pm
 - ▶ Feb. 6, 2024 March 5, 2024 April 2, 2024
 - ▶ Feb. 13, 2024 March 12, 2024 April 9, 2024
 - ▶ Feb. 20, 2024 March 19, 2024 April 16, 2024
 - ▶ Feb. 27, 2024 March 26, 2024 April 23, 2024

 - ▶ GRADUATION – April 30, 2024 @ 6-8pm
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Expectations & Commitments



Deadlines & Timelines:

- Docent Applications Due – **October 30, 2023**
 - Email: nicolem@moas.org
 - Drop off @ Museum: Nicole Messervy
- Interviews – **November 6-10** and **November 13-17**
- Docent Decision – **November 17, 2023** from 1-3pm
- Notify Docents – **Week of December 4, 2023**

Questions...

